

COMMITTEE OF THE WHOLE MINUTES

Held Tuesday, August 3, 2004
At 4:00 p.m. – City Council Chambers

.....

PRESENT:

David Canfield	-	Mayor
Len Compton	-	Councillor
Rory McMillan	-	Councillor
Ingrid Parkes	-	Councillor
Andrew Poirier	-	Councillor
Ted Szajewski	-	Councillor
Colin Wasacase	-	Councillor
B. Preisentanz	-	CAO
P. Grouda	-	D/City Clerk
R. Perchuk	-	Operations Mgr.
W. Brinkman	-	E.S. Mgr.

Public Information NOTICES as per By-law No. 14-2003

Take Notice that as required under Notice By-law No. 14-2003, Council intends to adopt a by-law at its August 9 meeting:

- i) To amend Schedule "C" to Tariff of Fees By-law 100-2003 to provide for an increase in fees at the Solid Waste Transfer Facility, effective September 1, 2004;
- ii) To amend the 2004 Municipal Budget to appropriate funds from the Town of Kenora "Downloaded Roads Reserve" in the amount of \$4,396,000.00 for the Highway 17 East improvements.
- iii) To amend Schedule "B" to Tariff of Fees and Charges By-Law Number 100-2003 to provide for an increase to the Pool Rates, effective September 1 2004;
- iv) To amend the 2004 Municipal Budget to appropriate funds from the "Day Care Reserves" in the amount of \$15,000 for Day Care improvements.

B. RESOLUTIONS PREPARED FOR AUGUST 9/2004:-

- Confirm Minutes
- Approval of Accounts
- Confirmatory By-law
- Adjournment

C. DECLARATION OF PECUNIARY INTEREST

None declared.

D. REPORT OF COMMITTEES:-

FINANCE & ADMINISTRATION

1. Overtime Review of Other Municipalities – 2003

RECOMMENDATION:

THAT Council of the City of Kenora receive the reports – Overtime Analysis 2003 dated May 11, 2004 and Overtime Review of Other Municipalities 2003 dated July 12, 2004; and further

That the following recommendations be adopted for the monitoring and control of overtime within City Departments:

1. That the Overtime Analysis Report be made available to Council on a monthly basis and an Annual Overtime Analysis Report be provided by April 30th of each year
2. That the annual overtime budgeted for each Department be identified and reported through the budget process for approval
3. That the overtime moratorium be removed and monitored in accordance with the present controls in place through the HR Department

Recommendation Approved.

Paulette

2. Proclamation – “Arthritis Month”

RECOMMENDATION:

THAT the Mayor be and is hereby authorized to proclaim the month of September, 2004 as “Arthritis Month” in and for the City of Kenora; and further

THAT authorization be given for the Arthritis Society to conduct its door-to-door campaign for fundraising purposes.

Recommendation Approved

Paulette

3. Council Support for “Family Safety Night”

RECOMMENDATION:

THAT Council of the City of Kenora support “Family Safety Night” by approving the waiving of rental fees at the Kenora Recreation Centre on September 8, 2004.

Recommendation Approved.

Paulette

4. Northern Networks Trade Conference Sept 8-10 Kenora

RECOMMENDATION:

THAT authorization be hereby given for all of Council to attend the Northern Networks Trade Conference September 8-10, 2004 in Kenora; and further

THAT all eligible expenses be hereby authorized.

Recommendation Approved.

Paulette

5. Receivables Write Offs

RECOMMENDATION:

THAT Council approve the write off of accounts totaling \$452,930.28; and further

THAT City staff be directed to continue collection efforts on these accounts.

Recommendation Approved.

Paulette

6. Finance & Administration Department Staffing

RECOMMENDATION:

THAT Council approve the revised organizational chart for the Finance and Administration Department as attached, including the revisions to the Provincial Offences office structure; and

THAT Council approve the Manager of Finance & Administration to proceed with the staffing changes as laid out within the related staffing report provided that any related costs fall within the existing 2004 operating budget approvals for the department.

Recommendation Approved.

Paulette

New Business

7. Communities in Bloom – National Symposium

RECOMMENDATION:

THAT authorization be hereby given for Councillor Ted Szajewski to attend the 2004 Communities in Bloom National Symposium on Parks and Grounds & Awards Celebrations taking place September 15th to 18th in Charlottetown, PEI; and further

THAT all eligible expenses be hereby authorized.

Recommendation Approved.

Paulette

COMMUNITY SERVICES COMMITTEE

**1. Wellness Centre Information Report
Ongoing**

2. Adopt-A-Park Program

It was requested that this item be removed from the Agenda until a report is brought forward.

FILE

3. Lease Agreement between Library Board & Cameron Bay

RECOMMENDATION:

THAT Council of the City of Kenora hereby authorizes the City of Kenora Public Library Board to enter into a three-year lease agreement with the Lake of the Woods Child Development Centre for the sharing of space within the Kenora Branch Library.

Recommendation Approved.

Paulette

4. Day Care Capital Improvements-Castle of Learning

RECOMMENDATION:

That Council approve proceeding with the capital improvements for the continuation of Day Care services.

AMENDED RECOMMENDATION:

THAT Council of the City of Kenora receive the following tender for Day Care Capital Improvements at the former Castle of Learning building:

Jarnel Contracting - \$24,000 – (only tender received); and

THAT Council accept the tender from Jarnel Contracting in the amount of \$24,000 plus GST; and

THAT funding in the amount of \$9,000 be provided by Anicinaabe-Kweg for the new stairway and separation wall; and

THAT the remaining \$15,000 leasehold improvements be provided by the City of Kenora from the proceeds of the sale of the Castle of Learning Building (Day Care Reserve); and

THAT a lease agreement be negotiated with Anicinaabe-Kweg for use of the former Castle of Learning building for a period of July 01, 2004 to June 31, 2005 for the continued delivery of day care services by the City of Kenora; and further

THAT the 2004 Municipal Budget be amended to include this capital project, including an appropriation from the Day Care Reserve in the amount of \$15,000 and receivable from Anicinaabe-Kweg in the amount of \$9,000.

Recommendation Approved.

Paulette

5. Pool Rates – Proposed Increase September 1, 2004

RECOMMENDATION:

THAT the Leisure Services Committee recommends that Council approves the following rates effective September 01, 2004:

Daily Admission

- Adult \$5.25
- Senior & O.D.S.P. \$3.25
- Youth \$3.25
- Sauna/shower/spa \$3.25
- Water slide additional \$1.00 per visit

General Rentals & Special Users

- Minor \$43.00 + GST + Guards (Non Resident 53.75+ GST + Guards)
- Meets \$49.60 + GST + Guards (Non Resident 62.00+ GST + Guards)
- Adult \$57.33 + GST + Guards (Non Resident 71.65 + GST + Guards)
- Meets \$66.15 + GST + Guards (Non Resident 82.70 + GST + Guards)

Swim Passes

	10 swims	25 swims
- Adult	\$47.25	\$98.44
- Senior & ODSP	\$29.25	\$60.95
- Youth	\$29.25	\$60.95

Programs – Red Cross and LSS

- Levels 1 – 6 \$44.00
- Levels 7 – 12 \$63.00
- Bronze Medallion \$6.30/class + GST, text & exam fee
- Bronze Cross
- Aquafit \$5.50 drop-in Pass (10) \$49.50 (25)
\$103.10

THAT in accordance with Notice By-Law Number 14-2003, public notices for this increase will be given; and further

THAT Council give three readings to a by-law to amend Schedule "B" to Tariff of Fees and Charges By-Law Number 100-2003; and further

THAT this increase takes effect September 01, 2004.

Clarify the recommendation under General Rentals & Special Users to read: Minor Meets \$49.60 + GST + Guards; Adult Meets \$66.15 + GST + Guards

AMENDED RECOMMENDATION:

THAT the Leisure Services Committee recommends that Council approves the following rates effective September 01, 2004:

Daily Admission

- Adult \$5.25
- Senior & O.D.S.P. \$3.25
- Youth \$3.25
- Sauna/shower/spa \$3.25
- Water slide additional \$1.00 per visit

General Rentals & Special Users

Minor \$43.00 + GST + Guards (Non Resident 53.75+ GST + Guards)
 Minor Meets \$49.60 + GST + Guards (Non Resident 62.00+ GST + Guards)
 Adult \$57.33 + GST + Guards (Non Resident 71.65 + GST + Guards)
 Adult Meets \$66.15 + GST + Guards (Non Resident 82.70 + GST + Guards)

Swim Passes

	10 swims	25 swims
- Adult	\$47.25	\$98.44
- Senior & ODSP	\$29.25	\$60.95
- Youth	\$29.25	\$60.95

Programs – Red Cross and LSS

- Levels 1 – 6 \$44.00
- Levels 7 – 12 \$63.00
- Bronze Medallion \$6.30/class + GST, text & exam fee
- Bronze Cross
- Aquafit \$5.50 drop-in Pass (10) \$49.50 (25)
\$103.10

THAT in accordance with Notice By-Law Number 14-2003, public notices for this increase will be given; and further

THAT Council give three readings to a by-law to amend Schedule "B" to

Tariff of Fees and Charges By-Law Number 100-2003; and further

THAT this increase takes effect September 01, 2004.

Recommendation Approved.

Paulette

6. Castle of Learning-Additional After School Programs

RECOMMENDATION:

That the Council of the City Kenora give approval for the operation of an after school program at Our Lady of the Valley and Valley View schools for the September 2004 to June 2005 school year as satellites to the Castle of Learning and Discovery Children's Centre; and further

That this approval be granted based on sufficient enrollment being attained at each of the sites.

Recommendation Approved.

Paulette

7. Kenora Recreation Centre - Arena Protective Netting

RECOMMENDATION:

THAT Council of the City of Kenora approves the purchase of the Protective Netting for the Kenora Recreation Centre Arena; and

THAT this expenditure be authorized within the current approved 2004 operating budget for the Kenora Recreation Centre; and further

THAT Excell Sport and Recreation Inc be approved to supply and install the netting at a total cost of \$8,878.55.

Recommendation Approved.

Paulette

8. Coney Island Board Walk

RECOMMENDATION:

That Council approves the re allocation of the dock funding to the board walk repairs.

AMENDED RECOMMENDATION:

That Council of the City of Kenora authorize the re-allocation of the 2004 Dock Rehabilitation Capital funding (Project #04.381.01) in the amount of \$25,000 to the Coney Island Beach Street board walk

Recommendation Approved.

Paulette

EMERGENCY SERVICES

1. Provincial Funding for the Emergency Management Act

RECOMMENDATION:

That the City of Kenora recognize that additional expenses outside of an approved Operating Budget will be incurred in order to comply with the mandated and essential programs identified in the Emergency Management Act; and further

That Council for the City of Kenora support other municipalities in their petition to the Provincial Government for funding to achieve compliance with the mandated and essential programs identified in the Emergency Management Act; and further

That this resolution of Council be circulated to all municipalities in the Province through the Association of Municipalities of Ontario for their consideration and endorsement.

Recommendation Approved.

Paulette

OPERATIONS COMMITTEE

1. Public Works Re-location Information Report Ongoing

2. 4th St N Sewer main Easement Project

RECOMMENDATION:

THAT a Bylaw be enacted to authorize the registration of the said sewer main easements in favour of the City of Kenora, as follows, and further ;

<u>Owner</u>	<u>Property Description</u>	<u>Easement</u>
Don Baker	Lot 310, Block 3, Plan 33	Part 3 of Plan 23R-10938
Gordon McTaggart	Lot 311, Block 3, Plan 33	Part 2 of Plan 23R-10938
J. L. Doyle	Lot 312, Block 3, Plan 33	Part 1 of Plan 23R-10938

AND FURTHER THAT Bylaw 157-2003 be and is hereby repealed.

Recommendation Approved.

Paulette

3. Solid Waste Transfer Facility – Rate Changes

RECOMMENDATION:

THAT the City of Kenora amend Schedule "C" to the General Tariff By-Law #100-2003 to introduce a fee increase and addition to the tipping fee schedule as follows, and further;

f) All approved materials	over 250 kg	\$80.00 per tonne
n) Compost, leaf and yard waste	up to 250 kg	\$15.00 min. fee
Compost, leaf and yard waste	over 250 kg	\$80.00 per tonne
p) Disposal of Propane Tanks	20# and under	\$ 2.00 each
Disposal of Propane Tanks	over 20#	\$20.00 each
q) Household Hazardous Waste Collection Event		\$10.00 per vehicle
r) Weighing of Vehicle on Scale		\$10.00 per vehicle

THAT the changes will come into affect September 1st, 2004.

Recommendation Approved.

Paulette

4. Hwy. 17 East Improvements – Two (2) By-laws Req'd

RECOMMENDATIONS:

THAT Council give three readings to a by-law required to adopt Amended

Estimates for Reserve Funds to be incorporated into the sums required for municipal purposes during the Year 2004; and further

THAT Council give three readings to a by-law required to authorize the entering into a contract with Pioneer Construction Inc., to perform various road improvements on Highway 17 East, be accepted.

Recommendation Approved.

Paulette

5. Union Gas Franchise Agreement HOLD-3RD/Final Rdg.

RECOMMENDATION:

THAT the City of Kenora prepare a new consolidated agreement between the City of Kenora and Union Gas Ltd., thereby repealing former Township Agreements; and further

THAT the draft Union Gas Franchise Agreement, titled 2000 Model Franchise Agreement, to be used in the structuring of the new consolidated agreement, be accepted.

HOLD FOR DULY SIGNED AGREEMENT FROM UNION GAS

HOLD

6. Winter Sand Tender 2004/2005

RECOMMENDATION:

THAT the tender for Winter Sand, as specified, be accepted from Joe Neniska and Sons Ltd., pending material successfully passing sieve analysis testing:

14,000 tonnes – supply, deliver (treated) to Barsky Hill Yard \$10.64 per tonne

(Applicable taxes included), and further;

THAT the following bids, for the supply and delivery of approximately 400 tonnes of bulk de-icing salt be received:

Sifto Canada	\$75.68 per tonne
NSC Minerals	\$71.74 per tonne
All applicable taxes are extra, and further;	

THAT the proposal received from NSC Minerals for the supply and delivery of approximately 400 tonnes of bulk de-icing salt, at a cost of \$71.74 per tonne (applicable taxes extra) be accepted.

Recommendation Approved.

Paulette

7. Amendment to Traffic Regulation Bylaw-Rate of Speed

RECOMMENDATION:

THAT the City of Kenora Traffic Regulation Bylaw 127-2001 be amended to include the additions of Beauty Bay Road, Hidden Trail Road and Hilly Lake Road to Schedule T "Rate of Speed" 40 Kilometers Per Hour Zone along the entire length of Beauty Bay Road, Hidden Trail Road and Hilly Lake Road, as follows:

<u>Column 1</u> STREET	<u>Column 2</u> LOCATION	<u>Column 3</u> MAXIMUM SPEED	
Add: Beauty Bay Road	For its entire length	40 kilometers per hour	
Add: Hidden Trail Road	For its entire length	40 kilometers per hour	
Add: Hilly Lake Road	For its entire length	40 kilometers per hour	
Recommendation Approved.			Paulette
8. Construction & Demolition Haulage RFP			
RECOMMENDATION:			
THAT the following Request for Proposals, for the hauling of construction and demolition waste from the City of Kenora to the Kenora Area Landfill Site for a one year contract commencing Aug. 10 th , 2004 be received:			
Buck's Backhoeing	\$22.50 per tonne (plus GST)		
Ivor Hulmes & Sons	\$17.95 per tonne (plus GST)		
Lawrence F. Derouard Trucking	\$19.25 per tonne (plus GST)		
Waste Management	\$30.00 per tonne (plus GST), and further;		
THAT the quotation received from Ivor Hulmes & Sons, in the amount of \$17.95 per tonne (plus GST) for a one year contract commencing Aug.10 th , 2004 to haul construction and demolition materials from the Solid Waste Transfer Facility to the Kenora Area Landfill Site be hereby accepted.			
Recommendation Approved.			Paulette
9. Crossing Guard Contract – 2004/2005			
RECOMMENDATION:			
THAT the 2003-2004 School Crossing Guard Tender, received from Alpine Janitorial Kenora Inc., be extended to include the 2004-2005 school year, at a cost of \$54,106.55 for the period September 1 st , 2004 to June 23 rd , 2005.			
Recommendation Approved.			Paulette
<u>PROPERTY & PLANNING COMMITTEE</u>			
1. Sale of Shore Allowance – Dufresne Island – Kuharski			
RECOMMENDATION:			
THAT the Council of the City of Kenora declares the road allowance property abutting Lot 16, Plan M.133 as surplus to the needs of the municipality; and			
THAT in accordance with Notice By-law #14-2003, arrangements be made to advertise the sale of the subject lands for a three-week period; and further			
THAT once the advertising process has been completed, Council give three			

readings to a by-law to authorize the sale of land to Darren Kuharski, at the market price, as established by Century 21 – Reynard Real Estate, plus all associated costs, and conditional upon approval of the configuration of the side lot lines by the abutting neighbours.

Recommendation Approved.

**Paulette/
Joanne**

2. Lease Renewal – Days Inn Sign

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize a lease between the Corporation of the City of Kenora and 2539706 Manitoba Limited for the Days Inn Sign situated on Municipal Property.

Recommendation Approved.

Paulette

3. LOWBIC – 2nd Quarter Report

RECOMMENDATION:

THAT the Council of the Corporation of the City of Kenora receives the 2004, 2nd Quarter Report as submitted by LOWBIC on July 8, 2004.

Recommendation Approved.

Paulette

4. Sale of Shore Allowance – Dufresne Island - Ronald

RECOMMENDATION:

THAT Council hereby declares, being that part of road allowance adjacent to said Lot 9 on Plan M.134, Parcel 31559, described as Parts 10 and 11 on Plan 23R-10783, as surplus municipal property to the needs of the City of Kenora; and further

THAT the Mayor and Clerk are authorized to transfer the land to Murray and Ellana Ronald for \$1,000.00, plus all associated costs (survey, appraisal, legal, transfer, advertising) in connection with this transaction.

Recommendation Approved.

**Paulette/
Joanne**

5. Sale of Road Allowance – James Road

RECOMMENDATION:

THAT the Council of the City of Kenora declares the road allowance property abutting Lots described as Parts 3 and 4 of 23R-6247 (Parcels 32222 and 32167) and Lot 1 on Plan 23M.870 as surplus to the needs of the municipality; and

THAT in accordance with Notice By-law #14-2003, arrangements be made to advertise the sale of the subject lands for a three-week period once a survey has been completed; and further

THAT once the advertising process has been completed, Council give three readings to a by-law to authorize the sale of land to Cynthia Fisher and Terrence and Catherine Bilyk, as lot additions of 33 feet to each abutting owner, at the market price, as established by Century 21 – Reynard Real Estate, plus all associated costs.

Recommendation Approved.

**Paulette/
Joanne**

UTILITIES & COMMUNICATIONS COMMITTEE

**1. K.M.T.S. and Hydro Information Report
Ongoing**

OTHER BUSINESS

Keewatin Recreation Centre Concession Proposals

A report will be forthcoming as New Business for the August 9th Council Meeting.

B. Reynard

Northwest Regional Conference

RECOMMENDATION:

THAT authorization be hereby given for a combination of five (5) Councillors and staff to attend the Northwest Regional Conference taking place September 23 to 24, 2004 in Thunder Bay; and further

THAT all eligible expenses be hereby authorized.

Recommendation Approved.

Paulette

Thanks to Volunteers and Staff – Special Events

Council extended appreciation to all the Volunteers and Staff who work so hard for all the summer events held in Kenora.

Motion required adjourning to Closed Meeting:

Moved by R. McMillan, Seconded by I. Parkes, and Carried:-

THAT this meeting be now declared closed at 5:10 p.m.; and further

THAT Council adjourns to a Closed Meeting to discuss the following matter:

- **A proposed acquisition of land**

NO ACTION REQUIRED FROM CLOSED SESSION

Meeting Adjourned at 5:52p.m.

